



VALDEZ FISHERIES DEVELOPMENT ASSOCIATION, INC.
P.O. Box 125 1815 Mineral Creek Loop Road Valdez, Alaska 99686
(907) 835-4874 Fax (907) 835-4831

JOB ANNOUNCEMENT – “PROJECTS MANAGER”

Location: Valdez Fisheries Development Association, Inc., Valdez, Alaska

Posting date: 10/18/2022 – Open until filled

Are you looking for a fun, challenging and rewarding job in one of the most beautiful and scenic places in Alaska? **Do you have experience in plumbing, electric, civil or mechanical project oversight? Do you have good construction management skills?** VFDA is looking for a qualified applicant to fill its Projects Manager position.

Organization:

Valdez Fisheries is a private non-profit association dedicated to enhancing salmon fisheries and developing renewable fisheries resources in Prince William Sound. VFDA operates the Solomon Gulch Hatchery which is a modern, large production facility, culturing 270 million pink and 2 million coho salmon eggs. VFDA also manages a seafood processing plant and cold storage to facilitate economic development with local fishermen and develop fisheries resources. VFDA has 17 full time employees and up to 50 seasonal employees and is located within the city limits of Valdez, Alaska.

Job description:

This is an exempt salaried position reporting to the Executive Director with office and field work as required. This position serves as the lead coordinator for all capital projects relating to the development, renovation and major maintenance of all the associations facilities and major equipment needs. The primary job responsibilities of this position are to provide technical project expertise in the design and development, oversight and execution of all projects relating to the expansion and operations of VFDA.

Essential job functions:

- Responsible for the safe and functional development and construction of assigned projects from concept to final completion. Determines acceptability and quality of all work performed to close out projects.
- Develops project scope, identifies operational needs, capacities and specifications, prepares cost analysis and determines operational costs for budget development.
- Drafts construction plans, project outlines and fabrication designs for maintenance staff and contractors, creates as builds, operating procedures and manuals for VFDA's files and trains employees on equipment functions.
- Supervises small crews from time to time who perform in house work when necessary on a variety of maintenance and hatchery related projects.
- Works with equipment vendors and suppliers to identify and purchase equipment and project materials and supplies necessary to complete projects.
- Develops accurate and complete bid documentation, supervises bid process and makes recommendation on contractor selection.
- Works with consultants and contract engineers and provides owner representation on project design and construction. Accurately tracks project costs and accounting to ensure that payment is timely and accurate.
- Submits applicable construction permitting and insures regulatory compliance with local, state and federal agencies.
- Coordinates project phasing and planning with hatchery operations to ensure primary functions are maintained. Provides consulting to hatchery staff on problem solving and advises on operational and biological challenges when applicable.

Knowledge and Skills Required:

Must have successful track record of large and small project management. Experience in pacific salmonid aquaculture facilities preferred but not required. Must possess demonstrable knowledge in all areas of civil, mechanical and electrical construction and facility maintenance related engineering fields. Must have extensive project management and experience working with engineers, bids processes and construction managers.

Qualifications: Minimum required

- Education: Four year degree in project or construction management or related engineering field.
- Experience – Five to ten years' experience in project management utilizing various construction trades, engineering for facility construction and maintenance. Basic understanding of concrete inspection desired. CAD programming and mechanical drafting ability. Upper level mathematics proficiency. Experience in the construction contract types, preparation and oversight. Strong written, verbal communications and computer skills.

Compensation:

Competitive salary and benefits package including health with health savings account, dental, vision, life insurance, and retirement package with matching company contributions. Salary range is \$82,617.60 to \$113,734.40 DOE.

Contact:

Email cover letter, VFDA general application, resume and three references to Lori.Plaster@valdezfisheries.com - Additional copies may be sent by mail or FAX.